



FACSys® 5.1 ENTERPRISE AUDIT TRAIL OVERVIEW

OVERVIEW

Increasingly, regulatory and compliance requirements dictate the necessity for tracking the flow of information in organizations. The audit trail capabilities of FACSys® 5.1 Enterprise enable managers and administrators to track the lifecycle of all fax transmissions and receipts. Additionally, managers have access to tools which allow them to better track and manage employee productivity and accountability.

BENEFITS

The FACSys 5.1 Enterprise Auditing Tool assists with:

- Establishing accountability by tracking the handling of messages
- Generating productivity metrics based on the duration of handling and related processes
- Tracking the disposition of messages
- Meeting SOX and HIPAA compliance
- Identifying suspicious data access activity
- Diagnosing the system in cases where technical support is required

NOTIFICATION TYPES

The FACSys 5.1 Enterprise Auditing Tool creates detailed information trails for both inbound and outbound faxes. The items tracked in the audit trail include:

	INBOUND	OUTBOUND
Initial	- Receiving from Fax Board - Image Rendering	- Image Rendering - Route Allocation
Execution		- Sent Fax Message - Failed/Resending Fax Message
Notifications	- Fax Receipt Email Notification - Fax Auto Print Notification - Other Automated Notifications	- Status Email Notification - Status Print Notification - Other Automated Status Notifications
Routing	- Automated Routing Process - Optical Character Recognition (OCR)	- Optical Character Recognition (OCR)
User	- Delete Fax Message - Permanently Delete Fax Message - Open Item - Assign User Defined Fields - Move to Folder - Manual Route	- Delete Fax Message - Permanently Delete Fax Message - Open Item - Assign User Defined Fields - Change Priority - Move to Folder - Resending Fax Message

